



CITY OF BOYNTON BEACH POLICE OFFICERS' PENSION FUND



Minutes

**March 6 2018
2:01 P.M.**

The regular meeting of the Board of Trustees of the City of Boynton Beach Police Officers' Pension Fund was called to order at 2:01 P.M. on behalf of the Board of Trustees by the Plan Administrator, Mr. Robert Dorn on March 6, 2018, at 2100 North Florida Mango Road, West Palm Beach, Florida.

TRUSTEES PRESENT:

Mr. Toby Athol – Chairman; Mr. Russell Faine – Trustee; & Mr. Brian McDeavitt – Trustee.

ABSENT:

Mr. Scott Caudell- Trustee; & Mr. Jason Llopis – Secretary,

OTHERS PRESENT:

Ms. Bonni Jensen Klausner, Kaufman, Jensen & Levinson; Mr. Bob Dorn, Plan Administrator- Precision Pension Administration, Inc.; Mr. Pete Strong, Actuary- Gabriel, Roeder, Smith & Company;

It should be noted that there was a quorum for the Board to have an official meeting.

PUBLIC DISCUSSION:

No public comments were presented.

CONSENT AGENDA:

APPROVAL OF THE MINUTES:

The Board reviewed the February 7, 2018 meeting minutes. Trustee Faine made a Motion to approve the February 7, 2018 City of Boynton Beach Police Officers' Pension Fund's Meeting Minutes. Trustee McDeavitt seconded the Motion. The Motion passed 3-0.

APPROVAL OF WARRANTS:

The Board reviewed and discussed Warrants 160 through 166. Trustee Faine made a Motion to approve Warrants 160 through 166. Trustee McDeavitt seconded the Motion. The Motion passed 3-0.

WARRANT 160

This Warrant is for Klausner, Kaufman, Jensen & Levinson for legal services rendered through 11/28/2017. The invoice number is 20873. The amount of this Warrant is for \$1,113.00

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WARRANT 161

This Warrant is for Burgess Chambers & Associates, Inc for investment performance monitoring services rendered through 12/31/2017. The invoice number is 17-392. The amount of this Warrant is for \$6,250.00.

WARRANT 162

This Warrant is for Suntrust Bank for expenses related to Fund business. The amount of this Warrant is for \$1,042.12.

WARRANT 163

This Warrant is for Klausner, Kaufman, Jensen & Levinson for legal services rendered through 08/31/2017. The invoice number is 20459. The amount of this Warrant is for \$1,304.75

WARRANT 164

This Warrant is for Klausner, Kaufman, Jensen & Levinson for legal services rendered through 12/31/2017. The invoice number is 21012. The amount of this Warrant is for \$1535.50

WARRANT 165

This Warrant is for Gabriel, Roeder, Smith & Company for actuarial services rendered from 10/1/2017 through 11/30/2017. The invoice number is 434796. The amount of this Warrant is for \$2,234.00

WARRANT 166

This Warrant is for Russell Investments for investment services. The amount of this Warrant is for \$166,878.73

NEW/UNFINISHED BUSINESS:

No New and/or Unfinished Business

ACTUARY REPORT:

Mr. Pete Strong made the presentation to the Board for Gabriel, Roeder, Smith & Company. Mr. Strong presented the Actuarial Valuation report as of October 1, 2017 to the Board. The purpose of the valuation report is to measure the pension funding progress in order to determine if the employer's contribution rate for the fiscal year ending September 30, 2019 and to determine the actuarial information for the Governmental Accounting Standards Board (GASB) statement 67. This report also includes estimated GASB Statement 67 information for the fiscal year ending September 30, 2018. In the opinion of the actuaries, the techniques and assumptions used are reasonable, meet the requirements under State Statute and are based on generally accepted actuarial principles and practices.

There have been no revisions in benefits since the last valuation. The investment return assumption has been lowered from 7.50% to 7.25% since the prior valuation and the payroll growth assumption used in the amortization of the Unfunded Accrued Actuarial Liability (UAAL) was changed from the previous assumption of 4% to 2.5% per year using a forward looking methodology as permitted by the Florida Statutes under

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Chapter 112.64. the funded ration is 64.1% as of October 1, 2017. The City's required employer contribution is \$5,809,713 for 9/30/2019. Mr. Strong advised that this report confirms that the use of State Chapter Money was used to meet the minimum requirements under Chapter 112, F.S... There were 136 active members and 119 retirees during this time period for the report. Mr. Strong reviewed all of the actuarial assumptions and cost methods currently being used.

Trustee Faine made a Motion to approve the Actuarial Valuation Report as of October 1, 2017 which was prepared by the actuarial firm of Gabriel, Roeder, Smith & Company. Mr. Strong advised that he will be submitting this report to the State via the State's new web portal. Mr. Dorn advised that he will submit this report the City's Clerk's Office and Finance Department. Mr. Dorn also advised that he would have this report posted on the web site to meet the mandatory disclosure requirements from the State of Florida.

ATTORNEY'S REPORT:

Ms. Jensen gave the presentation to the Board for Klausner, Kaufman, Jensen and Levinson.

Ms. Jensen advised that she spoke to the City regarding the rollover of sick and vacation time to the Pension Fund for all members and sent them a revised proposed City Ordinance on several of the previous items that need to be addressed by the City for this Pension Fund. Ms. Jensen advised that she believed based upon her conversations that the City will finally approved the various proposals (rehired former members, change in the death beneficiary, etc...). Ms. Jensen advised that she will keep the Board notified.

Ms. Jensen advised that she is court documents regarding several potential forfeiture cases against several members, but she will have this on the next Agenda to discuss.

PLAN ADMINISTRATOR'S REPORT:

Mr. Dorn advised that death checks were completed and no new deaths were reported. The Board acknowledged this.

Mr. Dorn advised that there were no new members who entered the DROP and no refunds of pension contributions since the last meeting.

Mr. Dorn advised that Mr. Anthony Magnanti entered the DROP on 2/1/2018 and then he submitted his retirement documents to retire on 3-1-2018. Mr. Magnanti selected the 10 year certain benefit option for \$5,439.77 a month. Mr. Dorn advised that Mr. Magnanti has a DROP account with his rollover funds and one month of a benefit deposit. The Board acknowledged this.

Mr. Dorn advised that Michael Johnson purchased three years of previous service for the amount of \$102,844.00. Mr. Dorn advised that Mr. Johnson paid this in a lump sum payment and the actuary was notified of the transaction.

OPEN DISCUSSION

Mr. Dorn explained to the Board that former member Amy Hoffman retired with 5 years of service (vested employee-5 years at that time) and left the Department at age 48. Ms.

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Hoffman advised me that she was told that she would start collecting an early pension with a reduction because the normal retirement is age 55 with 10 years of service. Mr. Dorn advised that Board that Ms. Hoffman was given documents and told by the previous administrator of this information. Mr. Dorn advised that he will have this issue on the Agenda for the next meeting and also invite Ms. Hoffman to speak to the Board on this issue.

ADJOURN:

Trustee Faine made a Motion to adjourn the meeting. Trustee McDeavitt seconded the Motion. The Motion passed 3-0. The meeting was adjourned at 3:26 P.M.



Mr. Toby Athol, Chairman

FOR THE BOARD

